

# **GRANT COMMUNITY HIGH SCHOOL DISTRICT 124**

## **MINUTES OF BOARD OF EDUCATION MEETING**

### **JUNE 16, 2022**

#### ***CALL TO ORDER***

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, June 16, 2022 and called to order at 7:00 p.m. in the Board Room of Grant Community High School District Office, 25700 Old Grand Avenue, Ingleside, Illinois.

#### ***PLEDGE OF ALLEGIANCE***

All those in attendance stood to recite the Pledge of Allegiance.

#### ***ROLL CALL***

On Roll Call, the following Members were found to be present:

Kathy Kusiak, Vice President  
John Jared, Secretary  
Shelly Booth, Member  
Ivy Fleming, Member  
Ed Lescher, Member  
Bob Yanik, Member

Members absent:

Steve Hill, President

Administration present:

Dr. Christine A. Sefcik, Superintendent  
Mrs. Beth Reich, Business Manager  
Mr. Jeremy Schmidt, Principal

Kathy Kusiak served as President Pro-Tem in the absence of President Steve Hill

#### ***AUDIENCE***

Jill Schroeder and family; Tom Evans and family.

#### ***CONSENT AGENDA***

Minutes of regular meeting held May 19, 2022

Minutes of closed meeting held May 19, 2022

June Bills Payable

May Treasurer's Report

Destruction of closed meeting audio recording from December 17, 2020

\*\* A motion was made by Mr. Jared, second by Mrs. Booth to approve the Consent Agenda as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Fleming, Lescher, Yanik

Nay: None

Absent: Hill

Motion – **Passed**

## ***SUPERINTENDENT'S REPORT***

### Faculty Recognition

Dr. Sefcik introduced Jill Schoeder, School Counselor, as the Outstanding Educator of the Year award winner, in the presence of her family. She noted the numerous ways that Jill supports the needs of students. Dr. Sefcik added that Jill will be able to attend an all-expense paid trip to a state or national conference or convention of her choice in the field of education and/or educational materials and/or services, not to exceed \$2,000. The Board and audience applauded Jill's selection as Outstanding Educator of the Year.

### Excellence in Education Award – 4<sup>th</sup> Quarter

Dr. Sefcik asked Principal Schmidt to introduce Tom Evans in the presence of his wife, as the Excellence in Education award winner for the 4<sup>th</sup> quarter of the 2021/22 school year. Mr. Schmidt read through the reasons Tom was chosen written by his peers. The Board and audience applauded Tom's selection as the 4<sup>th</sup> quarter winner of the Excellence in Education Award.

### Co-Curricular Update – 2<sup>nd</sup> Semester

Dr. Sefcik shared the Spring 2022 Student Activities Participation report that included overall participation information, outstanding student participation in activities, and detailed individual club participation.

### Annual School Data Retreat Update

Dr. Sefcik reported on the data retreat that took place on May 24<sup>th</sup> with the administrative team, teacher leaders, DMGroup Guiding Coalition and members of the Equity Team. They analyzed academic data, as well as climate and culture data. Action steps were developed based on the group's evaluation of the data, such as to look for ways to increase student voices and review academics with curriculum audits and standards. This will be a multi-year process.

### Board of Education Student Representative

Dr. Sefcik proposed an opportunity for a Student Representative to the Board of Education. She provided an outline to fill such a position including the purpose, selection, eligibility and term, criteria, responsibilities, and limitations. She added that this would be in line with one of the outcomes of the data retreat, to increase student voices.

### Demographic Study

Dr. Sefcik notified the Board that we are in the final two years of the current demographic study completed in 2013/14. Each of the demographic studies, all by Dr. John Kasarda, have been instrumental in our long-term planning over the past 20+ years. She recommended working with Dr. Kasarda to complete an updated demographic study and enrollment projections through the year 2031/32 at a cost of \$8,800. It will be available within approximately 60 days from formal approval.

\*\* A motion was made by Mr. Lescher, second by Mr. Yanik to approve contracting with Dr. John Kasarda to complete an updated demographic study and enrollment projections at a cost of \$8,800.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Fleming, Lescher, Yanik, Kusiak

Nay: None

Absent: Hill

Motion – **Passed**

### Travel and Overnight Trips

Dr. Sefcik reported that there are two travel and overnight trips to present: 1) three members of the Special Olympics Team qualified to compete at the State Special Olympics meet. Competition

will be held at Illinois State University, June 17 – 19 at an estimated cost to the District of \$1,243.62.

2) Two Tech Campus students qualified to compete in the SkillsUSA National Leadership and Skills Conference. This competition will be held in Atlanta, Georgia on June 20 – 24. The projected cost to the District is estimated at \$1,408.00.

\*\* A motion was made by Mrs. Booth, second by Mr. Jared to approve the travel and overnight travel of the Special Olympics team and Tech Campus students, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Fleming, Lescher, Yanik, Kusiak, Jared

Nay: None

Absent: Hill

Motion – **Passed**

### Personnel

Dr. Sefcik made the following recommendations:

Recommend the employment of the following individuals:

- Leidys Janneau, Full-time Bilingual Teacher, BA+15 Step 0, 2022/23
- Leslie Gillengerten, Full-time MTSS & Inclusion Coordinator, \$107,179 for 220 days, 2022/23
- Liz Rohrbach, Full-time School Counselor, MA+15 Step 2, 2022/23
- Drew Talbot, Full-time Math Teacher, MA Step 0
- Virginia Voelker, Full-time Substitute, BA Step 1, 2022/23
- Jim Cramer, Asst. Football Coach
- Alex Sullivan, Asst. Girls' Volleyball Coach
- Andrew Hrncar, Temporary Summer Grounds, \$14.00/hr., starting 6/13/22
- Frank Milella, Summer School Teacher, \$51.66/hr., 6/6/2022
- Ekaterina Everhart, Summer School Teacher, \$51.66/hr., 6/6/2022

Recommend accepting the resignation letters from the following:

- Anna Bartels, Math Teacher, effective immediately
- Anna Bartels, Head Girls Basketball Coach, effective 8/1/22
- Dana Oddo, Career Counselor, effective end of 2021/22 year
- James Buss, Freshman Football Coach, effective immediately
- AJ Havenga, JV Softball Coach, effective immediately
- Chris Prostka, Asst. Football Coach, effective immediately

Recommend leave of absence for Michele Keenan, 2022/23 Girls' Volleyball Coach

Notification of Family and Medical Leave Act for the following:

- Jamie Martin, revised dates 7/27/2022 - 10/18/2022
- Michele Keenan, effective dates 4/4/2022 - 9/14/2022
- Linda Jacobs, Transportation, effective 8/10/22 - 11-4-2022

\*\* A motion was made by Mrs. Fleming, second by Mrs. Booth to approve the personnel recommendations as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Fleming, Lescher, Yanik, Kusiak, Jared, Booth

Nay: None

Absent: Hill

Motion – **Passed**

### Principal's Report

Mr. Schmidt presented his monthly report which included information on Summer School, Freshman Placements, and Summer Work.

**BUSINESS AFFAIRS****CLIC – Renewal of Workers’ Compensation and Liability Insurance**

Mrs. Reich presented the renewal for workers’ compensation as well as the liability insurance through the Collective Liability Insurance Cooperative (CLIC). She noted that workers’ compensation shows a slight increase of 4.65%, which is primarily due to rising fixed costs and increasing payrolls. The liability/property/casualty is decreasing 7.01% but does not yet include the Cyber Liability/Identity Theft policy. It is expected the cyber liability will experience a high increase as cyber attacks and cyber thefts are happening across all businesses. She recommended approval of the renewal as presented.

\*\* A motion was made by Mr. Yanik, second by Mr. Lescher to approve the CLIC – Renewal of Workers’ Compensation and Liability Insurance, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Yanik, Kusiak, Jared, Booth, Fleming

Nay: None

Absent: Hill

Motion – **Passed**

**Medical Rate Renewal**

Mrs. Reich reported that as a member of Lakes Region Benefit Cooperative, we held medical rates steady and our reserves have held steady. There is a slight increase in monthly premiums tied to fixed fees increasing tied to our stop loss policy renewal. She recommended renewal of the medical rates, as presented.

\*\* A motion was made by Mrs. Booth, second by Mr. Jared to approve the renewal of medical rates, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Kusiak, Jared, Booth, Fleming, Lescher

Nay: None

Absent: Hill

Motion – **Passed**

**2022/23 Budget**

Mrs. Reich presented the tentative 2022/23 budget. She noted there are still some unknowns tied to our cyber liability policy, hiring, and federal funding tied to ESSER funds. She will provide an update when those numbers are known. She recommended placing the tentative 2022/23 budget on display for the statutory 30 days.

\*\* A motion was made by Mrs. Booth, second by Mrs. Fleming to authorize the 2022/23 budget be placed on public display for the required 30 days.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Fleming, Lescher, Yanik

Nay: None

Absent: Hill

Motion – **Passed**

**Parchment Contract/Services**

Mrs. Reich informed the Board that Parchment is a digital credentialing company. We currently use their Parchment Send service that allows schools/districts to take requests for credentials and then send the credential digitally. The attached quote is for the other core service that they provide for school districts, which is Scan & Index. This is to help schools/districts digitize their legacy records. The quote attached is to begin the process as we are looking to begin with the most recent records and move back to the 60 years of records that we are required to keep. She recommended approval of the Parchment quote for Scan & Index up to \$32,850.

- \*\* A motion was made by Mrs. Fleming, second by Mr. Yanik to approve the contract with Parchment for the Scan and Index service up to \$32,850.00.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Fleming, Lescher, Yanik, Kusiak

Nay: None

Absent: Hill

Motion – **Passed**

#### 2021/22 Amended Final Budget

Mrs. Reich requested approval of the amended 2021/22 budget.

- \*\* A motion was made by Mr. Jared, second by Mr. Yakin to approve the amended 2021/22 budget.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Fleming, Lescher, Yanik, Kusiak, Jared

Nay: None

Absent: Hill

Motion – **Passed**

#### Trade Package 31b Re-Bid – New Parking Lot and Sidewalk Replacement

Mrs. Reich said the bids for the new parking lot and sidewalk replacement were received June 2<sup>nd</sup>. She recommended approval of the contract to the lowest responsible bidder, Superior Paving in the amount of \$352,200.00.

- \*\* A motion was made by Mr. Jared, second by Mr. Yanik to award Trade Package 31b to Superior Paving, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Fleming, Lescher, Yanik, Kusiak, Jared, Booth

Nay: None

Absent: Hill

Motion – **Passed**

#### Quest Food Management Services Proposal

Mrs. Reich recommended approval of the proposal from Quest Food Management Service to provide consulting services and to have one of their staff onsite every day to work with our staff during the 2022/23 school year. This person will mentor and train our Food Service Supervisor as well as lead the implementation of the changes we would like to incorporate. Mrs. Reich answered questions from the Board regarding the proposal. The cost to the District will be \$147,500.

- \*\* A motion was made by Mr. Lescher, second by Mrs. Booth to approve the Quest Food Management Services proposal in the amount of \$147,500.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Yanik, Kusiak, Jared, Booth, Fleming

Nay: None

Absent: Hill

Motion – **Passed**

#### 5-Year Financial Projections

Mrs. Reich provided the 5-Year Financial Projections and reviewed it with the Board.

### ***OTHER BUSINESS***

Dr. Sefcik reported that the District received and fulfilled three Freedom of Information Act requests.

## **CLOSED SESSION**

- \*\* At 8:20 p.m. a motion was made by Mr. Yanik, second by Mrs. Booth to go into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1).

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Kusiak, Jared, Booth, Fleming, Lescher

Nay: None

Absent: Hill

Motion – **Passed**

- \*\* At 8:26 p.m. a motion was made by Mr. Yanik, second by Mrs. Fleming to end closed session and return to open session.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Fleming, Lescher, Yanik

Nay: None

Absent: Hill

Motion – **Passed**

## **ACTION CLOSED SESSION**

- \*\* A motion was made by Mrs. Booth, second by Mr. Yanik to approve the salary adjustments, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Fleming, Lescher, Yanik, Kusiak

Nay: None

Absent: Hill

Motion – **Passed**

## **ADJOURN**

- \*\* At 8:30 p.m. a motion was made by Mr. Lescher, second by Mr. Jared to adjourn the meeting.

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Kathy Kusiak, President Pro-Tem

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John Jared, Secretary